



HAMSTEAD MARSHALL PARISH COUNCIL

Councillor Anne Budd (Chairperson), Councillor Chris Moss (Vice Chairman), Councillor Steve Masters, Councillor David Hadnutt

Dear Councillors,

You are hereby summoned to attend an ordinary meeting of Hamstead Marshall Parish Council on **Thursday, July 16, 2026, at 7:30pm** at Hamstead Marshall Village Hall for the purpose of transacting the following parish council business.

Yours sincerely, Camilla West, Parish Clerk

A G E N D A

1.0 Opening of the meeting and welcome

1.1 Apologies

2.0 Parish Council Governance

2.1 Declarations of members' interests

2.2 Approval of the minutes for the May 28, 2026.

Proposer: Second:

2.3 Governance documents for ratification

Code of Conduct; 2026 - 2027

Standing Orders; 2026 - 2027

Financial Regulations; 2026 -2027

Risk Assessment; 2026 - 2027

Audit Plan; 2026 -2027

Proposer: Second:

3.0 Planning

3.1 25/02700/AGRIC – Morewood Stables; extension to stables Application Approved.

3.2 25/02703/HOUSE – Craven House; replace flat roof with a pitched roof Application Approved.

3.3 26/01205/LBC – Holtwood Farm; removal of conservatory and making good the affected area. Replace current internal door and replace with an external door. Removal of decking around the conservatory and create a small, paved patio. For discussion and decision.

3.4 26/01289/COND – White Hart Inn; Approval of details - Conditions (2) Approved Plans, (4) Newbury EV Charging Points, (5) CMS, (10) 01635 519344 RG20 0HW SuDS, (13) Written Scheme of Investigation, (15) EPS Licence and (17) Ecology Surveys Time Limit of planning permission 24/00582/FUL: Change of use of the Public House to residential use, together with external alterations, landscaping, car parking and any other associated works and infrastructure.

3.5 'Preparation of a new Local Plan for West Berkshire'

3.6 Update – Anne Budd

4.0 Hamstead Marshall Sites of Special Scientific Interest (SSSI)

4.1 Hamstead Marshall Pit; Irish Hill Copse; Redhill Wood; River Kennet

5.0 Member of Parliament Surgery at Hamstead Marshall

5.1 Lee Dillon, MP surgery at Hamstead Marshall

6.0 Members Bids Update

6.1 Anne Budd and Chris Moss

7.0 Reports

7.1 District Councillors Reports

7.2 Parish Councillors Reports

7.3 Complaint from parishioners – dog fouling – Anne Budd

7.4 First Aid Courses – Anne Budd

7.5 Road surface conditions in Hamstead Marshall – winter gritting plan

8.0 Finance

8.1 Status of HMPC Lloyds Bank Treasurer (Community) Account of July 6, 2026
£12,274.20

Status of HMPC Lloyds Business Instant Account of July 6th, 2026
£3,895.86

9.0 Accounts

27/05/2026	Mrs Camilla West	Parish Clerk salary for the month May, 2026	399.70
29/05/2026	Lloyds Bank	Bank Charges for Community Account for May 2026,	£4.25
01/06/2026	Red Tax Ltd	Payroll Services for the month of May, 2026	£12.00
06/06/2026	Microsoft 365	Renewal of software for the Parish Council's laptop, in use by the Parish Clerk	£84.99
08/06/2026	Self-Accounting Services	2025/2026 Internal Audit Fee	£120.00
10/06/2026	Lloyds Bank	Bank Charges for Community Account for May 10, 2026, to June 9. 2026	£4.25
17/06/2026	Information Commissioner	Data Protection Fee 2026 - 2027	£52.00
26/06/2026	Mrs Camilla West	Parish Clerk salary for the month of June 2026	£397.00
30/06/2026	Red Tax Ltd	Payroll Services for the month of June. 2026	£12.00

Proposer:

Seconder:

10.0 Closure of meeting, Chairperson, Anne Budd

**The next meeting will be held on Thursday, September 17, 2026, in the Hamstead
Marshall Village Hall**

PUBLIC AND PRESS WELCOME TO ATTEND