



HAMSTEAD MARSHALL PARISH COUNCIL

Minutes of an ordinary meeting of the Parish Council held on Thursday 18th July 2024, at 7.30pm at Hamstead Marshall Village Hall.

Those present at the meeting:

Councillor Anne Budd
Councillor David Hadnutt
Councillor Steve Masters
Camilla West – Parish Clerk

4 members of the public attended.

1.0 Welcome and Apologies

- 1.1 The chairperson welcomed everyone to the meeting. There were apologies from District Councillors Denise Gains and Dennis Bennyworth and Councillor Liz Copas.

2.0 Parish Council Governance

- 2.1 No Declarations of members' interest were declared.
- 2.2 Minutes of the ordinary meeting held on 16th May 2024 were approved and signed.
Proposed by Councillor Masters and seconded by Councillor Hadnutt.
- 2.3 No Matters arising from the minutes were received.
- 2.4 Minutes from the Extraordinary Meeting on 21st June 2024
Proposed by Councillor Hadnutt and seconded by Councillor Masters.
- 2.5 No matters arising from the minutes were received.

2.6 Appointment of parish councillor to the Village Hall Committee

The Chairman agreed to stand again on the Village Hall Committee. Councillor Budd was Proposed by Councillor Masters and Seconded by Councillor Hadnutt.

2.7 Appointment of Internal Auditor, Ms Judie Self of Self Accounting, Newbury

The Chairman proposed Ms Judie Self as the new Internal Auditor for Hamstead Marshall Parish Council for the forthcoming year. Seconded by Councillor Hadnutt.

2.8 Annual Governance Documents Review 2024-2025

The Chairman has sent the following documents to all Parish Councillors – Code of Conduct, Financial Regulations, Standing Orders, Internal Audit Plan, Asset Register, Risk Management & Volunteer Policy and asked that they be adopted by Hamstead Marshall Parish Council. The Chairperson remarked that the Financial Regulations, Standing Orders and Code of Conduct documents form the Constitution of the parish council.

Proposed Councillor Masters, Seconded Councillor Hadnutt

3.0 Planning

3.1 23/01928/FULMAJ Craven Fisheries – application granted

3.2 23/02550 Elm Farm (re-consultation)

The Chairman explained that the re-consultation for Elm Farm was part of the larger scheme for their planning & she felt they were taking great care over the application and the Environmental impact to the village.

Councillor Hadnutt said it was at the request of West Berkshire Council for the re-consultation and should not be considered negative to the original application. It was more of a technical matter as the WBC did not deem the out-flow rates to be correct. When amended it shouldn't affect the overall scheme at all. Councillor Masters agreed and said it was a technical issue that the applicant needs to rectify. Councillor Budd had reviewed the twenty-three documents associated with the proposed change and was satisfied it was a technical issue.

Following a short discussion, the parish council agreed to register no objections.

Proposed by Councill Hadnutt and seconded by Councillor Masters.

3.3 24/0118/CERTE (Lawful Development Certificate)

The Chairman reported that this was in reference to Foxlee Farm. The dwelling has been built by the applicant; the applicant is living in the dwelling, and the land is still agricultural.

The Chairman proposed that HMPC has No Objection.

Proposed by Councillor Masters and seconded by Councillor Hadnutt

4.0 Roadways in Hamstead Marshall

4.1 The Chairman reported that the Kintbury Road through Hamstead Marshall had been 'stoned' two weeks ago. There had been several negative comments from parishioners, on the WhatsApp platform. However, the parish council did not receive a notification from West Berkshire Council, which may have led to comments.

Chris Moss reported that he had conducted a Speedwatch session since the stoning work and reported that most people were doing the speed limit through the village. He believed it was mostly due to the stones so will see how long it lasts.

5.0 Reports

5.1 District Councillor report – No report

5.2 Thames Valley Police – Councillor Budd and Councillor Copas had attended a rural crime conference given by Thames Valley Police which was a very interesting and revealing as to the extent of rural crime. At the request of the Chairperson, Thames Valley Police had sent a copy of the rural crime statistic. The Chairperson, will arrange for the statistics report to be uploaded on the parish council website.

5.3 No Parish Councillors Report

6.0 Public Footpaths & Bridleways – Councillor Copas

6.1 No Report

7.0 Potholes

7.1 The Chairperson urged Parishioners to report any potholes on the online platform on WBC website else, such potholes will not be recorded.

Chris Moss enquired if information could be fed back to WBC requesting for the marking of any potholes to be clearer around the potholes? There is a pothole at the beginning of Hamstead Marshall and you can see the markings until the driver of the vehicle is 'on top' of the pothole, which is possibly a danger. Councillor Masters said he would ask Jon Winstanley in WBC.

8.0 Community Healthcare – a proposal by Anne Budd

Context:

Councillor Copas went to see a Parishioner who had fallen & knocked a tooth out. On enquiring with the GP practice Councillor Copas was directed to take the patient to West Berkshire Hospital (Minor Injuries Unit). On arrival at West Berkshire Hospital, Councillor Copas was directed to Basingstoke Hospital (A & E). Councillor Copas took the parishioner to Basingstoke hospital, where the treatments were administered to the parishioner. Councillor Copas then drove the parishioner back to Hamstead Marshall.

Following this incident, the Chairperson enquired as to the possibilities of having some general first aid training for parishioners. After several enquiries, The Chairperson contacted the Red Cross, and a general first aid training course is available (not a certificate course) is available at a cost of £325.00 plus 20% VAT, making a total of £390.00 for twelve delegates. The Chairperson proposed that Hamstead Marshall Parish Council pay for the training course. Funds are available from the CIL monies received by the parish council, from West Berkshire Council.

Proposed by Councillor Masters and seconded by Councillor David Hadnutt.

Chris Moss remarked that the parish council consider having a defibrillator with some parishioners being trained in its use. The Chairman will contact parishioners to see who would be interested in attending at some later date, when the defibrillator is scheduled to be purchase. The Chairperson commented that this kind of training would have to be a certificate course.

Proposed by Councillor Hadnutt and Seconded by Councillor Masters

9.0 Community Speedwatch Hamstead Marshall

9.1 Chris Moss reported that the team had held a session since the last parish council meeting. Several speeding vehicles had been recorded and the data transmitted to

Thames Valley Police. Chris Moss further added that a larger 'smiley face' mobile sign was available for use around the village. Such a device would not require the entire team to be present, at the time of use. Chris Moss will pursue further enquiries.

10.0 Neighbourhood Watch – Councillor Copas

10.1 No report

11.0 Finance

11.1 HMPC Lloyds Treasurer account - £13,797.82 as of 8th July 2024

11.2 HMPC Lloyds Instant Access account - £3,835.99 as of 8th July 2024

12.0 Invoice and Payments

Payment's report. The following payments were approved.

Accounts for Payment

08/05/2024	HM Land Registry	HMPC Deed to Village Hall – order #1224057. Paid by Anne Budd	£49.80
23/05/2024	Mrs. Camilla West	Parish Clerk Salary, May 2024	£419.70
31/05/2024	Red 76 Tax Ltf	Payroll services for May 2024 Invoice #9258	£9.60
26/06/2024	Mrs. Camilla West	Parish Clerk salary for June 2024	£367.80
28/06/2024	Self-Accounting Services	2023-2024 Internal Audit/AGAR Invoice #15243	£108.00
30/06/2024	Red 76 Tax Ltd	Payroll services for June 2024 Invoice #9516	£9.60
04/07/2024	Office of Information Commissioner	Annual fee for 2024/2025 Account Ref: ZA009080	£40.00

Proposed by the Councillor Masters, and seconded by Councillor Hadnutt

13.0 Close of meeting

There being no further business, the meeting was closed at 8.10pm

The next meeting will be Thursday 19th September at 7.30pm Hamstead Marshall Village Hall

Date:

Signed:

Print name: